

BOSTOCK PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 15th June 2016
Held at The Hayhurst Arms (private meeting room) 7pm

Present

Cllr. Beswick (Chair)
Cllr. Curry (Vice-Chair)
Cllr. Williamson

Parish Clerk Vicky Stock

No members of the public were present

Apologies: None

1. Meeting Opening.

The Meeting was opened by Cllr. Beswick.

2. Apologies for Absence and Declarations of Interest

There were no apologies of absence.

Declaration of Interest – Cllr. Beswick with regards to ‘Tea on the Green’.

3. Approval of Minutes and update on Actions

a) To review and approve the Minutes of the previous Parish Council Meetings (APM, AGM and Parish Council Meeting held on 4 May 2016)

Proposed by Cllr. Williamson. Seconded by Cllr. Curry. All May minutes were approved by all councillors.

b) Recap and update on actions from previous Minutes.

Some actions were carried forward and are all noted on the Action List.

4. Finance

a) To approve the Financial Report and Monies for Payment.

The financial report was approved by all councillors. Proposed by Cllr. Williamson and Seconded by Cllr. Curry.

Bank Balance

As at 10th June 2016, the reconciled bank balance totalled £11,203.76 in credit.

Payments Received

Precept £2,500 (April)

Transparency Code Funding £1,965.45 (May)

Payments for Approval for May 2016

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
15/06/16	Vicky Stock	Clerk Salary (April and May 2016)	100432	212.48	0	212.48
15/06/16	Vicky Stock	Clerk Expenses including Toshiba Laptop £387.96 and Epsom Printer £59.99	100433	364.26	89.43	453.69

Councillors also signed a direct debit form for the Information Commissioners Office for £35.00 to be debited annually for the council to be registered data controllers.

Payments proposed by Cllr. Williamson and Seconded by Cllr. Curry. All Councillors approved.

BOSTOCK PARISH COUNCIL

b) To approve the Internal Audit for BDO External audit (Annual Return)

Councillors were given a copy of the Internal Audit carried out by Bennet Brookes Accountants, a copy of the reconciled council books and a copy of the Annual Return.

The Annual Return was reviewed and approved. Proposed by Cllr. Williamson, Seconded by Cllr. Curry.

The Annual Return was duly signed by Cllr. Beswick (Chair) and the Clerk Vicky Stock (Responsible Financial Officer).

5. Planning and Highway Matters

a) Review details of the Applications received for consultation

None received

b) Neighbourhood Plan

Until we have more councillors on board the plans for a Neighbourhood Plan will be on hold.

c) Village entry signs

Quotation £1600 for three village entry signs Suitable locations have been identified by CWAC and we are now waiting for an installation date.

d) Curvy Mirror

The clerk looked into Costs for a Curvy mirror to be placed opposite the farm track off the main road. The costs for this will be approximately £300. We have a contact from where to buy the mirror but we need to seek permission from Tatton Estates. Once this has been done, the clerk will write to the owners of the houses concerned and ask if they will pay for this mirror if we sort out all the details. **AP1**

e) Gipsy Transit Site

An article recently appeared in the Northwich Guardian, identifying Bostock as a potential transit site for the traveller community. Following advice from CWAC, this looks unlikely to go ahead due to site access. Cllr. Helen Weltman will keep us updated on any further news. This land unfortunately now seems to be on the radar for some kind of development.

f) Bostock Speed Survey results/information

Dave Reeves and Jerry Gibbs met with the councillors earlier in the evening to go through the speed survey results. They are proposing a number of solutions including reducing the speed limit through the village to 40mph/50mph along London Road. We are now awaiting costs and traffic calming options for consideration. Cost wise if this is a realistic option, the council will also speak to our ward councillors to help with funding.

6. Tea on the Green – 2nd/3rd July 2016

a) Tea on the Green Update.

Tatton Estates have kindly said we could borrow a Marquee for the event (normally £25 to hire but waived due to this being a charity event). A 'Bostock Parish Council' Banner for the Gazebo in order. The stand will not be manned full-time due to only having so few councillors but information will be provided for residents to read/sign up to the email register and or to volunteer for the Events Committee.

7. Financial Regulations

a) To approve/discuss the Financial Regulations

The Financial regulations are still under review.

8. Website Update & Newsletter

a) Website Update

The website is almost ready for launch and will be a work in progress.

b) Newsletter Update

All information has been submitted and we are waiting for the final draft version back from Craig at Webengineering.

BOSTOCK PARISH COUNCIL

9. Correspondence

- a) An email was received from CWAC re: Brightlife campaign for information.
- b) An email was received from the new crime commissioner, David Keane, asking for comments on policing priorities.
- c) After some files were dropped off by CWAC, the clerk found a letter dating back to September 2014 regarding a donation given to the council for £500 from the village fetes and asking that the money be spent on Christmas Lights for the Oak Tree or to be put towards a new village notice board. The clerk will look into options for Christmas lights and see if we can get permission for this from Tatton Estates. Also the village does need an updated/visible notice board. The clerk will look into costs for a new notice board and also ask for permission to install one either near the bus shelter or next to the post box. **AP2/AP3**

10. Urgent Matters

- a) None.

11. Date of Next Meeting

- a) Wednesday 13th July 2016

12. Closure of Public Meeting

The meeting closed at 8.10pm.